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| **QS-Form-018: PREVENTATIVE MAINTENANCE, INSPECTION AND SERVICE RECORD** | | | |
| **Instrument ID/Name:** |  | | |
| **Model/Serial/Asset No:** |  | | |
| **Building/Room:** |  | | |
| **Installation Date** |  | **Manufacturer’s Inspection Date** |  |

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| **Date** | **Operator**  **(initial)** | **Inspection & Maintenance**  (1)Any visible signs of damage, wear or contamination ? (2)Any adverse Event/Alarm or Non-conformity? (3)Any routine maintenance/service required? | | **Cleaning/Disinfection** | | **Date of next Clean, Service or Maintenance** |
|  |  | **Yes/No** | **If Yes record details and/or corrective action** | **Yes/No** | **If Yes record details eg reason for clean, chemical agent/method used** |  |
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