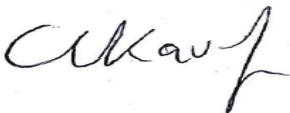
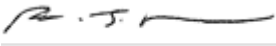
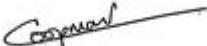


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|---------------------------------------|-------------|-----------------------------|-------------|--|
| Loughborough University               |             | <b>Document Change Note</b> |             |  |
| The Centre for Biological Engineering |             |                             |             |  |
| Document Ref: HTA-QS-FORM/003         | Version N°: | 1.0                         | Issue Date: |  |

**DCN No: CBE-  
HTA/DCN/00013**

| Document Reference(s):                           | Document Title:   |                                      | Current Version No:1.0  |
|--|---|--------------------------------------|---|
| HTA-MI-SOP0010                                   | Risk Management Contingency Planning  |                                      |   |
| Reason for and overview of the change requested: | <p>Addition of information about temperature Monitoring system 'Koolzone'.</p> <p>Update of SOP to include details of new Koolzone Temperature Monitoring System which continually monitors Cryostorage, Fridge &amp; freezer temperatures. This data can be viewed in specific software which is monitored by designated personnel. The system sends E-mail &amp; Text alerts to designated personnel when the temperature is out of set ranges so they can act accordingly.</p> |                                      |   |
| Revision Category:                               | <input type="checkbox"/> All personnel performing this procedure/process must read this version & complete the necessary training<br><input checked="" type="checkbox"/> All personnel performing this procedure/process must read this version<br><input type="checkbox"/> No significant changes to document content – no requirement for personnel performing this procedure/process to read this version or complete training   |                                      |   |
| Systems effected by change:                      | None  | Other Changes required to implement: | None  |
| Date:<br>6 <sup>th</sup> December 2021           | Raised by: C.Kavanagh<br>  | Date:<br>13/12/2021                  | Approved by :<br>R. Thomas ( Person Designate)<br><br>K. Coopman ( Designated Individual)<br> |