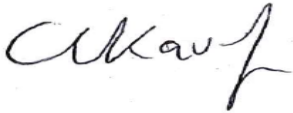
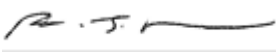


Loughborough University		Document Change Note		
The Centre for Biological Engineering				
Document Ref: HTA-QS-FORM/003	Version N ^o :	1.0	Issue Date:	

DCN No: CBE-HTA/DCN/0004

Document Reference(s):	Document Title:		Current Version No:1.0
RM-POL-005	Provision of Resources		
Reason for and overview of the change requested:	<p>Updated to include T208b (Wolfson School) as part of the CBE Laboratories scope for HTA work .</p> <p>T208b is run under the same quality management system as the CBE laboratories and therefore will come under the same scope and follow the same procedures as set out in the CBE HTA policies and SOPS.</p> <p>Currently the scope of the work in the CBE laboratories in through commercial suppliers or agreements and is not connected with human participants or consent taking. However, if this is required it would be done through documented procedures with support from SSHES.</p> <p>Any future changes made would be done through the CBE HTA change procedures.</p>		
Revision Category:	<input type="checkbox"/> All personnel performing this procedure/process must read this version & complete the necessary training <input checked="" type="checkbox"/> All personnel performing this procedure/process must read this version <input type="checkbox"/> No significant changes to document content – no requirement for personnel performing this procedure/process to read this version or complete training		
Systems effected by change:	<p>All necessary documentation and HTA requirements for HTA work to be conducted in T208b will be addressed, updated and actioned.</p> <p>Storage facilities – there will be designated labelled storage facilities in T208b. Samples will be logged on Pro-curo and contingency plans are in place.</p>	Other Changes required to implement:	Action list has been generated to capture all necessary requirements to ensure implementation.
Date: 02/12/2019	Raised by: C.Kavanagh 	Date: 14.01.2020	Approved by: R. Thomas (Person Designate)  K. Coopman (Designated Individual) 