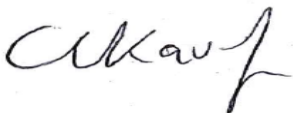
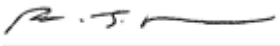


Loughborough University		Document Change Note		
The Centre for Biological Engineering				
Document Ref: HTA-QS-FORM/003	Version N ^o :	1.0	Issue Date:	

**DCN No: CBE-
HTA/DCN/0007**

Document Reference(s):	Document Title:		Current Version No:1.0
HTA-PR-SOP011	SOP0011 Freezer Maintenance and manual challenge of freezer alarms		
Reason for and overview of the change requested:	<p>Addition of storage facilities in T208b. However this will run under the same quality management system.</p> <p>Update of freezer maintenance procedures now that the system has been running for 12 months.</p>		
Revision Category:	<input type="checkbox"/> All personnel performing this procedure/process must read this version & complete the necessary training <input checked="" type="checkbox"/> All personnel performing this procedure/process must read this version <input type="checkbox"/> No significant changes to document content – no requirement for personnel performing this procedure/process to read this version or complete training		
Systems effected by change:	Freezer Maintenance schedule will now include T208b.	Other Changes required to implement:	New Freezer Maintenance will need to be implemented for fridge in T208b. Responsible person will be trained into the procedures.
Date: 02/12/2019	Raised by: C.Kavanagh (dQM) 	Date: 14.01.2020	Approved by: R. Thomas (Person Designate)  K. Coopman (Designated Individual) 